



Minutes of the Community Special Events Task Force Meeting held on November 4, 2008,

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1:00pm Library Board Room, 3500 S. Rural Road, Tempe, Arizona

City Staff Present: Buck Rogers (PD), Allyson Roasch (PD), Joe Schiefer (PD), John Ferrin (PD), Deems Shepard (FD), Craig Hayton (Parks), David McAllister (Risk Mgmt.), Kay Savard (Tax & License), Julian Dresang (Transportation), Dilanna Willstead (Transit), Jeff Tamulevich (Signs and Use Permits), Joe O'Connor (Recreation), Chad Holmes (Recreation), Jonni Wolfe (Recreation), Jared Wilson (Recreation), Michelle Konnath (Recreation), Jodie Garth (Recreation).

Guests Present: Jeffrey Wilson (Pros Soccer Thanksgiving Block Party), Emily Baker (Lifetime Fitness for Reindeer Run), Ed Duba (Irongirl), Shelton Steele (BBQ Island Inc), Pete Celantoni (SWAT Towing), Stephanie Nowakc (Tempe CVB).

Meeting convened at 1:02 p.m.

Michelle Konnath, Special Event Supervisor, called the meeting to order and gave opening remarks regarding process and procedure. She made a call to the audience asking if anyone not on the agenda wanted to address the committee. There was no response.

I. Events for Final Review

- A. There are no events for final review.

II. Events for Initial Review

- A. Emerald Design Center Tent Sale, Friday, November 14 – Sunday November 16, 2008 (8425 S. Emerald Dr.): Buck Rogers made a motion to approve this event. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event.
- B. Tempe Thanksgiving Soccer Block Party (Thursday, November 27, 2008 (Tempe Diablo Stadium): Jeff Tamulevich made a motion to approve this event with the stipulation that proper insurance requirements were met, an off-duty police agreement was received, all vendors are properly permitted and a site map was received. It was seconded by Kay Savard. It was the consensus of the committee to approve the event with the mentioned stipulations.
- C. Iron Girl Tempe 10 Mile and 5K Run, Saturday, December 6, 2008 (Tempe Beach Park): Chad Holmes made a motion to approve this event with the stipulation that all insurance requirements were met, vendors are properly permitted and a deposit was received. It was seconded by Buck Rogers. It was the consensus of the committee to approve the event with the mentioned stipulations.

- D. Reindeer Run, Sunday, December 14, 2008 (Tempe Beach Park): Jared Wilson made a motion to approve this event. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event.
- E. Insight Bowl Block Party, Wednesday, December 31, 2008 (Tempe Beach Park and Mill Ave. District): Buck Rogers made a motion to table this event. It was seconded by Chad Holmes. It was the consensus of the committee to table the event.
- F. Lantern Walk, Friday, November 14, 2008 (A Mountain): Chad Holmes made a motion to table this event. It was seconded by Jeff Tamulevich. It was the consensus of the committee to table the event.

III. Events Pending Approval of Special Event Liquor License

- A. Fiesta Events for Insight Bowl Block Party, Wednesday, December 31, 2008 (2nd St. & Mill Ave.): Buck Rogers made a motion to table this license request. It was seconded by Chad Holmes. It was the consensus of the committee to table the request.
- B. Fiesta Events for Insight Bowl Block Party, Wednesday, December 31, 2008 (3rd St. & Mill Ave.): Buck Rogers made a motion to table this license request. It was seconded by Chad Holmes. It was the consensus of the committee to table the request.
- C. Fiesta Events for Insight Bowl Block Party, Wednesday, December 31, 2008 (4th St. & Mill Ave.): Buck Rogers made a motion to table this license request. It was seconded by Chad Holmes. It was the consensus of the committee to table the request.
- D. Fiesta Events for Insight Bowl Block Party, Wednesday, December 31, 2008 (6th St. & Mill Ave.): Buck Rogers made a motion to table this license request. It was seconded by Chad Holmes. It was the consensus of the committee to table the request.
- E. Fiesta Events for Insight Bowl Block Party, Wednesday, December 31, 2008 (7th St. & Mill Ave.): Buck Rogers made a motion to table this license request. It was seconded by Chad Holmes. It was the consensus of the committee to table the request.
- F. Fiesta Events for Insight Bowl Block Party, Wednesday, December 31, 2008 (Rio Salado & Mill Ave.): Buck Rogers made a motion to table this license request. It was seconded by Chad Holmes. It was the consensus of the committee to table the request.
- G. Tempe Convention and Visitors Bureau for Ford Ironman, Friday, November 21 and Monday, November 24, 2008 (Tempe Arts Park): Chad Holmes made a motion to approve this license request. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the request.

IV. Events Pending Approval of Extension of Premises

- A. Monti's La Casa Vieja for Ford Ironman, Sunday, November 23, 2008 (100 S. Mill Ave.): Buck Rogers made a motion to approve this extension of premise. It was seconded by Chad Holmes. It was the consensus of the committee to approve the extension.

V. Events for Post Review

- A. Arts and Crafts Boutique at Pyle on Oct 24 & 25: No problems reported.
- B. Walk for Life at Grace Community Church on Oct 25: No problems reported.
- C. Mad Science at Library Complex on Oct 25: No problems reported.
- D. Walk for Lupus at Kiwanis Park on Oct 25: No problems reported.
- E. SOMA Triathlon at TBP on Oct 26: No problems reported.
- F. Tour de Tempe on city streets on Oct 26: No problems reported.
- G. Escalante Halloween at Escalante on Oct 30: No problems reported.
- H. Halloween Carnival at Kiwanis Park on Oct 31: Need to arrange for a street sweeper to come in after the event next year. No problems reported.
- I. Broadmor neighborhood Block Party on Oct 31: They didn't set up according to the site map but made the necessary adjustments when asked. No other problems reported.
- J. Walk to Cure Diabetes at TBP on Nov 1: No ADOT permit was secured. No other problems reported.
- K. Scout-O-Rama at Kiwanis Park on Nov 1: More than 190 illegal parking tickets were issued. There was at least one food vendor not properly licensed.
- L. Walk Now at TBP on Nov 2: No problems reported.

Meeting adjourned at 1:46 pm.

The Committee's next meeting is November 18, 2008 at 1:00pm.

Prepared by: Jodie Garth

Reviewed by: Michelle Konnath

Michelle Konnath
City of Tempe
Special Event Supervisor